# EMPLOYMENT APPLICATION FORM EADIE'S COMPANIES

PERSONAL INFORMATION						
FULL NAME		SS#				
TELEPHONE#	Address					
EMPLOYMENT DESIRED						
POSITION/S APPLYING FOR:						
START DATE: ARE YOU CURRENTLY EMPLOYE IF YES, MAY WE CONTACT EMPLOYE						
IF YES, CONTACT NAME AND NUI EMPLOYMENT SOUGHT: FULL TIME PART TIME	MBER					
CAN YOU, AT THE TIME OF EMPL UNITED STATES? YES NO		OF YOUR LEGAL RIGHT TO WORK IN THE				
Do you have a current SC D Do you have a CDL License?	PRIVER'S LICENSE? YES NO					
EDUCATION						
HIGH SCHOOL	LOCATION	GRADUATE? YES NO				
College	LOCATION	GRADUATE? YES NO				
MAJOR						
College	LOCATION	GRADUATE? ☐ YES ☐ NO				
MAJOR						
TRADE/BUSINESS/GRADUATE	S	SCHOOL				
GRADUATE? YES NO	MAJOR					
PLEASE ANSWER WHAT ARE YOUR CAREER GOAL WHERE DID YOU GET THE INFOR WHY ARE YOU INTERESTED IN B		ADIE'S COMPANIES?				

### EMPLOYMENT APPLICATION FORM EADIE'S COMPANIES

DATES OF EMPLOYMENT

### EMPLOYMENT HISTORY — LIST MOST RECENT FIRST COMPANY NAME SUPERVISOR LAST POSITION Address TELEPHONE NO. RESPONSIBILITIES CITY, STATE, ZIP SALARY REASON FOR LEAVING DATES OF EMPLOYMENT SUPERVISOR COMPANY NAME LAST POSITION Address TELEPHONE NO. RESPONSIBILITIES CITY, STATE, ZIP SALARY DATES OF EMPLOYMENT REASON FOR LEAVING COMPANY NAME SUPERVISOR LAST POSITION ADDRESS TELEPHONE NO. RESPONSIBILITIES SALARY CITY, STATE, ZIP

REASON FOR LEAVING

## EMPLOYMENT APPLICATION FORM EADIE'S COMPANIES

References — list 3 individuals [not related to you] who are familiar with your work-re	LATED
SKILLS	

NAME	Name of Company	COMPANY ADDRESS	TELEPHONE NO.	YEARS ACQUAINTED

BY SIGNING BELOW YOU GIVE EADIE'S PERMISSION TO CHECK YOUR REFERENCES.

X		
^	1	

EADIE'S COMPANIES ARE "EQUAL OPPORTUNITY EMPLOYERS"

#### **EMPLOYMENT POLICIES AND RELEASE FORM**

THERE ARE A NUMBER OF EADIE'S COMPANIES' POLICIES THAT AN APPLICANT NEEDS TO KNOW ABOUT AND AGREE TO BEFORE BEING EMPLOYED. THERE ALSO ARE A NUMBER OF ACTIVITIES THAT THE EADIE'S COMPANIES MAY WANT TO INSTIGATE AS PART OF THE REVIEW AND INVESTIGATION OF THE APPROPRIATE BACKGROUND INFORMATION ON AN APPLICANT. THE PURPOSE OF THIS DOCUMENT IS TO PRESENT THESE POLICIES AND INVESTIGATIVE ACTIVITIES TO THE APPLICANT TO ENSURE THAT THEY ARE UNDERSTOOD AND AGREED TO AT THE TIME THE APPLICATION IS SUBMITTED.

WE, THEREFORE, ASK THAT YOU PLEASE READ, COMPLETE, AND SIGN THIS FORM BEFORE YOU COMPLETE THE APPLICATION FOR EMPLOYMENT.

#### **POLICIES**

AMONG THE POLICIES THAT HAVE BEEN ADOPTED AT THE EADIE'S COMPANIES ARE THE FOLLOWING THAT WE BELIEVE ARE IMPORTANT FOR AN APPLICANT TO KNOW IN ADVANCE OF EMPLOYMENT. THESE ARE LISTED BELOW. YOUR SIGNATURE ON THIS RELEASE FORM INDICATES THAT YOU HAVE READ, UNDERSTAND, AND WOULD AGREE TO OPERATE UNDER THESE POLICIES IF EMPLOYED AT EADIE'S CONSTRUCTION INC.

- 1. THIS FIRM IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE BECAUSE OF AGE, SEX, RACE, COLOR, NATIONAL ORIGIN, DISABILITY, OR RELIGIOUS PREFERENCE.
- 2. THE EADIE'S COMPANIES ARE A DRUG AND ALCOHOL-FREE WORKPLACE. TO ENSURE WORKER SAFETY AND INTEGRITY OF THE WORKPLACE, THE EADIE'S COMPANIES PROHIBIT THE ILLEGAL MANUFACTURE, POSSESSION, DISTRIBUTION OR USE OF CONTROLLED SUBSTANCES OR ALCOHOL IN THE WORKPLACE BY ITS EMPLOYEES OR THOSE WHO ENGAGE OR SEEK TO ENGAGE IN BUSINESS WITH THE EADIE'S COMPANIES. OFFERS OF EMPLOYMENT, THEREFORE, MAY BE CONDITIONED ON A PHYSICAL EXAMINATION, INCLUDING A DRUG AND ALCOHOL SCREENING.
- 3. SMOKING IS NOT PERMITTED INSIDE THE BUILDING AT THE EADIE'S COMPANIES. FOR THE SAFETY AND HEALTH OF ITS EMPLOYEES, THE EADIE'S COMPANIES ARE COMMITTED TO A SMOKE-FREE BUILDING.
- 4. YOUR SIGNATURE ON THIS RELEASE FORM INDICATES THAT YOU UNDERSTAND AND AGREE THAT IF EMPLOYED, THAT EMPLOYMENT IS FOR NO DEFINITE PERIOD, AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF YOUR WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PREVIOUS NOTICE

#### **BACKGROUND REVIEW ACTIVITIES**

THE EADIE'S COMPANIES MAY CONDUCT THE FOLLOWING INVESTIGATIVE ACTIVITIES AS PART OF THE BACKGROUND REVIEW OF PROSPECTIVE EMPLOYEES. YOUR SIGNATURE ON THIS RELEASE FORM INDICATES YOU UNDERSTAND THESE ACTIVITIES AND YOU AUTHORIZE THEM TO BE PERFORMED WITH THE CONDITIONS SPECIFIED AS LISTED BELOW.

- 1. Persons convicted of specific crimes may not hold certain positions at this company. If you are applying for such a position and have been convicted of a felony, please note this below. If more space is needed, please provide the additional information on a separate sheet of paper. In addition, you authorize the Eadie's Companies to undertake a criminal record check with state police officials.
- 2. YOU AUTHORIZE THE EADIE'S COMPANIES TO OBTAIN A MOTOR VEHICLE RECORD REPORT. OUR INSURANCE COMPANY MAY ALSO OBTAIN A REPORT THROUGH ITS SOURCES. IF THE POSITION YOU ARE APPLYING FOR INVOLVES DRIVING A MOTOR VEHICLE, IT IS IMPERATIVE THAT A GOOD DRIVING RECORD EXISTS.

#### **EMPLOYMENT POLICIES AND RELEASE FORM**

3. You also authorize and request any and all of your former employers to furnish any and all information regarding your job performance. You agree to hold your former employers and their agents harmless from all liability that could relate in any way to the disclosure of private information or an assessment or opinion of your suitability for employment.

IN CLOSING, WE ASK THAT YOU READ [AND COMPLETE WHERE NEEDED] THE REMAINING THREE [3] STATEMENTS AND THAT YOUR SIGNATURE ON THIS RELEASE FORM INDICATES YOU UNDERSTAND EACH.

1.	HAVE READ AND UNDERSTAND THE JOB DESCRIPTION FOR THE POSITION OF				
	AS APPROVED ON THE DATE OF				
2.	2. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS HEREIN IS CAUSE FOR TERMINATION, IF EMPLOYED.				
3.	I HAVE READ AND UNDERSTAND THE ATTACHED APPLICATION AND HAVE ANSWERED ALL PORTIONS OF THE APPLICATION TRUTHFULLY AND CORRECTLY WITH NO OMISSIONS.				
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